

BISHOPSTEIGNTON PARISH COUNCIL

DRAFT v01 MINUTES

FOR THE MEETING OF COUNTRYSIDE & RECREATION COMMITTEE

MONDAY 17TH JULY 2017 AT BISHOPSTEIGNTON COMMUNITY CENTRE, SHUTE HILL

PRESENT: Cllrs. Cahill, Lambert, Stuckey, (3/5 members) plus Cllr. Morgan (Acting Chairman) & Cllr. Cawthraw.
Co-opted members: Mr. Grimshaw & Mrs. White (2/3)

APOL: Cllrs. Davey & Gollop & Mr. Bullingham-Taylor (1/3)

DOI: None

RM051 Management/Maintenance Plan for the Lawns

Progress in ongoing.

Cllr. Morgan has produced a list of areas/assets for which BPC have a management and maintenance responsibilities; to be circulated to all members. This shall be broken down with each area being an appendix containing its specific safety risk assessment and maintenance plan/schedule with an overall covering section stating the purpose and aim of the whole document.

The Clerk and Mr. Grimshaw shall arrange to meet within the next 3 weeks to review existing paperwork and start to populate the plan with detail in each appendix for each area and also consider how to consult the public/users of the space.

RM052 Risk Assessments for above plans

Discussed, other members agreed to carry the necessary assessments out as and when required. Ongoing.

RM053 Allocating funds/budgeting for ongoing/regular work required by plans above

The budgeting of each year's precept was explained. As the plan is developed it shall become cleared what additional budget may be required. The precept claim may need to increase to achieve some of the aims of the plan, subject to public consultation.

RM054 Playground Remedial Improvements

The Clerk reported the contractor had been instructed to complete the following tasks by the end of July:

1. Lawns – Crow's nest swing – Check chains and tighten bolts.
2. Lawns – Toddler Climbing Frame – fill holes, either with dowel, expanding foam or bolts, to leave a flush finish. Paint over if possible.
3. Cockhaven – To be repaired – Bench slats, planter, wire fence, gate mechanism.
4. Cockhaven – Tighten loose fixtures on the pirate ship and rope walk.

Other task to be completed with immediate effect: improved signage for some play equipment, maintenance gate signage and padlocks, supply of a lockable storage box for sand to include bucket and trowel.

To be discussed after the summer, when further quotes are sought is the addition of a new fence separating the bottom sloping section of the playground at the Lawns as this is where the worst of the vole activity occurs.

Other matters to be reviewed again in the Autumn, depending on quotes are to raise the ground level around some equipment's protective flooring in both playgrounds; to eliminate trip hazards. To be done with additional soil and new grass to be sown.

RM055 Lawns boundary tree/scrub removal for new hedge

The recent history was discussed and the proposed additional work explained. All clearing, preparation and planting of the new hedge to be carried out by BGS Ltd. No further action until a future community weeding session is required.

The Chairman closed the meeting at 8.55pm

CHAIRMAN

DATED