

BISHOPSTEIGNTON PARISH COUNCIL

DRAFT V01 MINUTES

FOR THE MEETING HELD ON MONDAY 15TH JANUARY 2018 COMMUNITY CENTRE, SHUTE HILL, BISHOPSTEIGNTON

PRESENT: Cllrs: C. Morgan (Chair), R. Bailey, P. Cahill, E. Cawthraw, T. Davey, I. McDougall, H. Merritt, & S. Nicholson & (8/11).
District Cllr T. Golder, County Cllr. R. Peart & 5 members of the public.

Clerk: Mrs. K. Ford.

APOLOGIES: Cllrs. M. Gollop, K. Lambert, Cllr. H. Stuckey & PCSO. Bunce

DOI: None

2088 RATIFICATION OF MINUTES OF THE FOLLOWING MEETINGS

.01 Parish Council Meeting held 04.12.17 it was proposed by Cllr. Cawthraw, seconded by Cllr. Merritt, that these be approved and signed as a true and correct record. Agreed unanimously by all who attended therefore **RESOLVED**.

.02 Planning Committee Meeting held 18.12.17 it was proposed by Cllr. Cawthraw, seconded by Cllr. Merritt, that these be approved and signed as a true and correct record. Agreed unanimously by all who attended therefore **RESOLVED**.

2089 DISPENSATION REQUEST

Members considered a request from Councillor Stuckey for approval of her apologies for absence from all BPC meetings, full and committee, for a maximum period of six months due to ill health. It was proposed by Cllr. Davey, seconded by Cllr. Cahill, to grant the request. Agreed unanimously therefore **RESOLVED**.

2090 DISTRICT COUNCILLOR REPORT

Cllr. Golder reported he had been please by the recent evidence of the Parish, District and County Council representatives working together for the good of the village such as the liaison meeting with Neighbourhood Highways Officer.

He reminded members of his Civic service for Teignbridge District Council to be held in St Johns Church on Sunday 4th March followed by tea in the Community Centre.

On behalf of the Parish Council the Chairman conveyed condolences for Councillor Golder's recent loss.

2091 COUNTY COUNCILLOR REPORT

County Councillor Peart requested action on recent complaint made by a parishioner via Cllr. Golder that the hedgerows adjacent to Forder Lane were too overgrown. Cllr. Davey reminded everyone that this type of overgrowth was the responsibility of each individual landowner but Devon County Council had a duty to keep the public highways clear therefore safe for all road users. Cllr. Davey acknowledged he does cut back these hedgerows but once a year as that is all it should require. If further attention was needed it was the landowner who DCC should contact to request action, not BPC.

Cllr. Nicholson used the opportunity to express concern about the overgrowth on La Roche Maurice walk. The Clerk to contact NHO about using the Community Payback service to cut this back.

Cllr. Peart reported his attendance at the South West Regional Flood & Coastal Committee and although there is no great cause for concern in this region it was suggested the majority of flooding was a result of run off from fields. Cllr. Nicholson asked if this would be alleviated by DCC paying more attention to clearing blocked drains and gulleys; Cllr. Peart confirmed that all gully, buddle hole, grip and easements are still only once per annum and ditches were as and when necessary. This issue was discussed at length. It was agreed that a further quarterly meeting should be arranged with the Highways Officer. Clerk to arrange.

Cllr. Davey reported the further road traffic accident at the A381 bends between the two entrances to Wear Farm; he suggested further investigation and surveys of the road should result in improvements to safety as a matter of urgency adding that the matter has been taken to Anne Marie Morris MP who was waiting for a response from DCC.

2092 PLANNING

The following new planning applications were discussed to agree comments to send to Teignbridge District Council as the Local Planning Authority:

.01 **App No:** 17/03006/CAN - Samsara, Radway Hill

Proposal: Fell one birch tree

It was proposed by Cllr. Bailey, seconded by Cllr. Cahill, for the following comment to be submitted. Agreed unanimously therefore **RESOLVED**.

PC Comments: No objection.

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- .02 **App No:** 17/02950/FUL - Land Rear Of 52 Newton Road
 Proposal: Erection of a dwelling
 It was proposed by Cllr. Cawthraw, seconded by Cllr. Davey, for the following comment to be submitted.
 Agreed unanimously therefore **RESOLVED**.
PC Comments: No objection.
- .03 **App No:** 17/02903/FUL - 23 Stockmeadow Gardens
 Proposal: Single storey rear extension and pitched roof on existing garage
 It was proposed by Cllr. Davey, seconded by Cllr. Merritt, for the following comment to be submitted.
 FOR: 7, Abstention: 1, therefore **RESOLVED**.
PC Comments: No objection.
- .04 Current Approvals, Refusals, Withdrawals and Appeals were **NOTED**.
- .05 **TDC Heritage Consultation:**
 BPC considered the draft criteria for local heritage assets provided by TDC. Cllr. Nicholson responded that when compared to local heritage list criteria of other local planning authorities this seemed excessively wordy and too often used the word 'building' rather than 'asset'. It was proposed by Cllr. Nicholson that this comment was submitted on behalf of BPC, this was seconded by Cllr. Cawthraw and agreed unanimously therefore **CARRIED**.
- 2093 BISHOPSTEIGNTON HOUSING NEEDS SURVEY**
 The content of the survey was briefly discussed and it was concluded that no amendments or additional questions were required. It was proposed by Cllr. Cawthraw, seconded by Cllr. McDougall, for BPC to resolve to authorise Devon Communities Together to conduct a Housing Needs Survey for the Parish of Bishopsteignton. FOR: 7, AGAINST: 1. Therefore **CARRIED**.
- 2094 UPDATE FROM BISHOP'S PINT GROUP**
 Dr. Greatorex reported on the excellent turnout at the open public meeting held in December 2017 confirming the consensus was for the group to pursue feasibility studies for each of the available sites at which a community pub could be established. He estimated the cost of this next stage could be anywhere between £2,000 and £8,000; the raising of these funds to be their next challenge. A further meeting of any interested parishioners was to be held on 23rd January 2018 to decide who would be willing to take this forward. Dr. Greatorex suggested a member of BPC would be welcomed onto the group to allow clear lines of communication. NO members came forward at this time. Funding was briefly discussed and the Chairman agreed this could be considered in the future, once the committee was set up officially.
- 2095 FOUR PARISH BOUNDARY STONE**
 THE Clerk reported the lack of interest from the other 3 parishes but that Bishopsteignton Heritage would like to be involved and would provide an interpretation board at the site, to the value of £500. Cllr. Davey felt the matter should definitely be pursued and said he would contact Ugbrooke Estate to seek permission. He could also provide granite for the second boundary stone and contact a stone mason about the inscription. He proposed that BPC continue with the project, even without the financial support of the other parishes. This was seconded by Cllr. McDougall, agreed unanimously and therefore **RESOLVED**.
- 2096 SCHOOL PARKING AT COCKHAVEN CLOSE & HORNS PARK**
 The Clerk reported a complaint from a resident of Horns Park regarding a letter he'd received from the School Headteacher. The Clerk read the letter aloud and it was felt by all members the content was reasonable and the advice it offered was correct (to contact Devon County Council or Police if an obstruction was caused). No further action.
- 2097 BPC OFFICE HEATING PROBLEMS**
 The Clerk reported the ongoing problems with the heating of the office within the Community Centre adding that the centres management committee were doing everything within their powers to resolve the issues. However, as session had been missed, where the room temperature in the facility was too low for the Clerk to remain working in the building if was felt a reduction in the rental invoice should be offered. This request had been made to the Chairman of BCCMC and a response was due after their next committee meeting; until which time the payment was on hold.
- 2098 FINANCE**
 .01 **Elector Funding:** Possible uses for this grant were discussed at length. It was proposed by Cllr. Merritt, seconded by Cllr. Bailey and agreed unanimously for the whole amount to be claimed and to be used to achieve further

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improvements to the bus shelters on A381 and enhance the Cockhaven Close play area with matching wooden fencing to the right-hand side. Clerk to seek quotes for fencing. Cllr. Nicholson to contact AMEC Windows for a quote.

.02 PAYMENTS APPROVED:		£
C. Morgan	St Johns maintenance expenses	52.20
SLCC	CILCA Registration	250.00
SLCC	Data Protection Webinar	36.00

.02 BANK RECONCILIATION: - As at 31.12.17

Cumulative Receipts	144514.02	Lloyds TSB Treas.	97515.89
Cumulative Payments	45609.73	Lloyds TSB Premier	1388.40
Balance per Cash Book	<u>98904.29</u>	Closing Balance per Bank Statements	<u>98904.29</u>

.03 BPC RESERVES:- As at 31.12.17

Burial Account	46845.19	Bishopsteignton Cemetery use only
Admin	6937.62	Includes staffing cost, rent, elections, insurance, etc.
Maintenance	4863.89	Includes toilets, Carpark, St. Johns Churchyard.
Countryside & Recreation	3589.44	Includes Sports Area Income
Car Park Enhancement scheme	8656.37	Bishops Avenue Carparks
Agency Grants	272.91	Includes P3 grant
Monies held in Trust	1392.34	Cricket Club, Bench donation, Playdays
SUNDRIES	4590.47	S106/CIL/Grants/Donations
S137	215.00	
Trim Trail	2407.90	
NLS	2532.87	
Emergency Plan	-140.00	
VAT	-1850.21	balance to be claimed from HMRC
TOTAL	80313.79	

Bank Balance	98904.29	as bank reconciliation above
Restricted/Earmarked Funds	80313.79	81.2% of Bank balance
Contingency (Quarterly outgoings)	10214.47	10.3% of Bank balance
BALANCE AVAILABLE/UNRESTRICTED FUNDS	8376.03	8.5% of Bank balance

The Chairman closed the meeting at 9.28PM