

BISHOPSTEIGNTON PARISH COUNCIL

PROGRESS REPORT OF MATTERS ARISING

For the meeting 08.05.17

ORIGINAL ISSUE & CURRENT ACTION	PROGRESS/RESOLUTION TO REPORT
HIGHWAYS	
Bishops Avenue Car Park Improvements Scheme	<ul style="list-style-type: none"> • HOT for land transfer agreed with TDC – awaiting transfer agreement from their solicitor for review. • Funding sources, TDC & DCC, confirmed. Both with deadlines to claim. Funding agreement signed and returned to DCC for up to £10k. • Railing contractor appointed, awaiting to liaise with surfacing contractor. • Detailed survey conducted by BT Openreach. Report and quote provided. Need to liaise with contractor to agree work before instructions can be finalised.
General HW Concerns - Reports of speeding on A381 and through the village. Poor parking damaging pavements and disrupting the bus service.	Application for 2017 Rural Aid submitted to purchase transportable speed activated warning signs and banners. Awaiting response following Rural Aid Committee Decision meeting in July.
PROW – Postman’s Path – report of wear to path causing slipping of the lower bank.	DCC carried out necessary work to rebuild bank and secure footway. Broken steps also repaired. COMPLETE.
A381 Accidents between Wear Farm entrances	It was resolved to send a letter to DCC supporting the letter sent by T. Davey. Also to request ABP to send a similar letter. Awaiting responses.
BURIAL	
Responsibilities for maintenance of St Johns closed churchyard.	Work in progress to produce an agreement between parties and establish schedule of works. BPC rep. agreed as Cllr. Stuckey.
5 year risk assessment inspection of grave markers in Closed Churchyard of St Johns.	Reports being reviewed by maintenance contractor to provide a quote for recommended work.
Risk assessment inspection of grave markers at Bishopsteignton Parish Cemetery	Report to be reviewed and work schedule arranged to seek quotes. Work in progress.
Cemetery records	Cemetery records require checking thoroughly and systems update. Work in progress.
COUNTRYSIDE & RECREATION	
Get quotes for 2 new tennis nets (use S106)	No action taken yet. Defer to C&R committee – Is this required?
Recreation Ground/SA Toilet Roof	Roof repairs - completed by BGS. Invoice receive, payment made. Internal works – To seek quote for works required to extend female toilet and reduce male. Work in progress.
SA Floodlights.	Some bulbs relocated to improve current lighting to 2 courts. Further consultation with TDC environmental health for advice on lighting. To be deferred to C&R committee for their next meeting.
Sports Area Club with annual membership, key entry and floodlights meter.	Work in progress. Will submit proposal to BPC C&R committee in near future for their consideration and possible modification before recommendation to BPC.
Weekly Play Ground Inspections	Cllr. Cahill regularly conducting weekly inspections at the Lawns. Cllr. Cawthraw and Cllr. Gollop sharing the weekly inspection of Cockhaven Close. Signed inspection sheet being provided for records. Other volunteers always welcomed.
Annual RoSPA Play Ground Inspections	Inspection took place on 29.03.17. Reports and invoice received. Site visit with maintenance contractor carried out at The lawns playground, work to be carried out imminently. Site visit to Cockhaven Close necessary.
Replacement Tree @ The Hump, Cross House Carpark	Stumps removed and ground levelled. Grass seed sown. Now being left to settle before replanting. BPC resolved to approve replacement with a London Plane to be planted in Spring 2018. Mark Waddams at TDC has approved the delay, now planting must take place by March 31 st , 2018.

PROGRESS REPORT Continued - For the BPC meeting 08.05.17

PLANNING	
BNDP	Final referendum version adopted by BPC on 03.04.17. Adoption by the District Council, dependent on referendum results; to be held late summer, date to be confirmed following June 8 th General election.
MAINTENANCE & FORE ST TOILETS	
Replacement Noticeboards – Various	<ul style="list-style-type: none"> • Lawns – Installation complete. Also a new path on approach and improvements to steps from Lawns End. Handrail to follow. • Flow Lane – Installation complete, ready for use. • Luton – Board purchased, final confirmation of location before installation. • Fore Street – Installation complete, ready for use. • Cemetery – Current board has been replaced with old board from Fore Street which is more in keeping with this setting. Installed, ready for use. Awaiting signage.
OTHER	
Community Emergency Plan	Work in progress. Cllr. Stuckey and McDougall will report further if necessary.
APM 2017	Held Monday 20.03.17. DRAFT meeting minutes and Parish Reports being prepared.
PC Subcommittees Terms of Reference. To include responsibilities, BPC members/co-options, authority limitations, reporting requirements, time limits for running.	Work in progress. TOR for each committee to be reviewed at their first meeting following the BPC AGM.
Defibrillator in Luton.	Unit & cabinet purchase and passed to Nick Powell, proprietor of The Elizabethan, Luton. Location on the pub exterior agreed with Nick, the Clerk and the Chairman. Installation imminent, to be arranged by Nick directly. Future training event to be arranged.
Standing Orders Review – on request of several members.	Following review by Cllr. Nicholson & Clerk has been amended. Has been sent to members for review and possible adoption at BPC AGM 08.05.17.
Update Risk Assessment documentation.	Work in progress.
S&G HQ Project & Steering Group	No further action. DISCUSSIONS COMPLETE.
Chapter 8 Training for Event & Emergency	This one day course covers traffic management for events and emergencies only but is sufficient for Remembrance. £70 per attendant, EP can claim cost for one member. Parishioners Mr Richard Moore, Mr. Mike Byford & Mr. George Lilley booked to attend 12.05.17 and help at events in the future. Mr. Les Down to attend in the future.
FINANCE	
2017-18 PRECEPT	20.12.16 - Amount agreed (£47815) at the precept meeting, held 19.12.16, submitted to TDC. Confirmation received. Budget and explanations to be published on line asap.
VAT Returns	APR 17 – Q4 FY 16/17 return to be prepared, submitted and payment received.
End of year Accounts 2016-17	Clerk preparing accounts for internal audit. Dates to be arranged. Return form for external audit received. Preparation of Accounting systems for monitoring 2017/18.

MEMBERS REPORT

TET Liaison Meeting

Present - Mr R North DCC engineer, Cllrs Bailey, Cahill, Crawthraw, Lambert, Morgan. Mrs K Ford (Clerk to the Council) Cllr Davey attended later.

The meeting was requested by Bishopsteignton Parish Council due to the local press reports emanating from Teignmouth which could have consequences on our Parish, and primarily that the Council had not had an update since Jan 2016.

Cont'd

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Mr North related to us to the current status of the trail through Dawlish towards Teignmouth and was awaiting funding for it to progress.

Cllr Crawthraw had that day's local paper which reported that the £1.3 million funding request had sadly failed.

Certain preparatory talks had been held between Teignmouth and DCC on a draft route through Teignmouth. This route would eventually travel along Alexander Terrace, the Rugby Club and onto a boardwalk alongside the river under Shaldon Bridge thence onward to Humphrey's Boatyard. The boardwalk may have an estimated cost of £5million. This route alongside the river is being permitted by the Environment Agency as no other safe route could be found. i.e. through the docks.

We then discussed with Mr North our reservations on any sharing of pavements between pedestrians and cyclists on the A381, citing the narrowness of existing pavements the numerous house driveways on the northern side and the amount of accidents that are occurring on this stretch of road. To which BPC were hoping to help resolve. He reported engineering work had been extensively surveyed although as the railway is in close proximity it presents a problem.

Cllr Davey arrived and we discussed the route through his land which had recently been discussed between DCC engineers, Cllr Davey and his Land Agent.

Cllr Davey has still got reservations on the draft route and questioned why a boardwalk could be permitted on one stretch and not further upstream. And that he would prefer the route to be to the south of the railway, the same as BPC, namely due to the loss of his cultivated land and the effect to wildlife habitats preserved by himself.

As those Councillors present could see the scheme floundering in the short term due to the lack of funding an alternative albeit a steeper route was proposed as an interim measure. This route being along the pedestrian path through Broadmeadow Estate past the sports pitches and up on to Coombe Way, Radway St, Manor Rd, Teignview Rd, either by Green Lanes or existing roadways joining Coombesend Road. DCC would then have to find a route into the Kingsteignton area.

We concluded the meeting amicably and looked towards another in 4/6 months or earlier if movement on the alternative route was plausible.

Cllr C Morgan (Chairman)